

AUTHORIZATION FOR RELEASE OF MEDICAL INFORMATION

Please complete all sections legibly. Incomplete forms may result in delay or denial of this request.

1. PATIENT INFORMATION	PATIENT NAME:		
	DOB: / /		PREVIOUS NAME(S):
2. RELEASE MY RECORDS FROM	FACILITY NAME:		
	DR. NAME:		
3. SEND MY RECORDS TO	NAME:		ATTN TO:
	ADDRESS:		
	CITY:		STATE: ZIP:
	PHONE:		FAX (For Continuing Care ONLY):
	UPCOMING APPT DATE: ___ / ___ / _____		
4. TYPES OF RECORDS	BODY PART:		
	DATE(S) OF SERVICE:		
	<input type="checkbox"/> Office Notes <input type="checkbox"/> Radiology Reports <input type="checkbox"/> All Health Records (not including billing or imaging)		<input type="checkbox"/> Billing Statement <input type="checkbox"/> Operative Note
5. VERBAL DISCLOSURE	For verbal disclosure, check here: _____		
	"Verbal disclosure" authorizes EOSC to discuss my care with the person(s) indicated in this section:		
6. REASON FOR REQUEST	<input type="checkbox"/> Personal Use <input type="checkbox"/> Insurance <input type="checkbox"/> Workers Compensation <input type="checkbox"/> Disability <input type="checkbox"/> Legal <input type="checkbox"/> Continuing Care		
	Do you need imaging on a CD? <input type="checkbox"/> Yes <input type="checkbox"/> No		
7. RETURN COMPLETED FORMS TO:	MAIL TO: Eagan Orthopedic Surgery Center 2700 Vikings Circle, #300 Eagan, MN 55121		FAX TO: 952-456-7101 DROP OFF: At Eagan Orthopedic Surgery Center
	* Records will be mailed to the person(s) identified in section 3. Please allow up to 2 weeks for processing.		
8. I UNDERSTAND THAT BY SIGNING THE BELOW:	<ul style="list-style-type: none"> • I may revoke this authorization at any time by notifying the facility identified above in writing. • By authorizing the release of my protected health information, the health information is no longer protected and has the potential to be re-disclosed. • There may be a fee for release of this information and I may be responsible for that fee. • I am authorizing the release of my personal protected health information to and from the entities I've indicated above • Treatment will not be denied to me if I do not sign this form. • This authorization will expire one year from the date I sign on this form. 		
	SIGNATURE: _____ DATE: _____		
	PRINT NAME: _____		
*If this form is signed by someone other than the patient, legal documentation showing guardianship or authorization must be on file or presented with this form.			